

Ref: DS

Date: 8 February 2024

A meeting of the Inverclyde Council will be held on Thursday 15 February 2024 at 4pm.

Members may attend the meeting in person at Greenock Municipal Buildings or via remote online access. Webex joining details will be sent to Members and Officers prior to the meeting. Members are requested to notify Committee Services by 12 noon on Wednesday 14 February 2024 how they intend to access the meeting.

In the event of connectivity issues, Members are asked to use the *join by phone* number in the Webex invitation and as noted above.

Please note that this meeting will be live-streamed via YouTube with the exception of any business which is treated as exempt in terms of the Local Government (Scotland) Act 1973 as amended.

Further information relating to the recording and live-streaming of meetings can be found at the end of this notice.

IAIN STRACHAN
Head of Legal, Democratic, Digital & Customer Services

BUSINESS

****Copy to follow**

1. Apologies and Declarations of Interest	Page
NEW BUSINESS	
2. Minutes of Meetings of The Inverclyde Council, Committees, Sub-Committees, Panels and Boards	
Appointment Panel (Shortlisting) (6 November 2023)	(pp 343)
Appointment Panel (Interviews) (30 November 2023)	(pp 344)
Human Resources Appeals Board (5 December 2023)	(pp 345)
Planning Board (6 December 2023)	(pp 346 – 354)
Local Review Body (6 December 2023)	(pp 355 – 356)
Inverclyde Council (7 December 2023)	(pp 357 – 368)
Inverclyde Council (Special) (7 December 2023)	(pp 369 – 370)
General Purposes Board (13 December 2023)	(pp 371 – 372)
Audit Committee (9 January 2024)	(pp 1 – 2)
Local Review Body (10 January 2024)	(pp 3 – 4)
Social Work & Social Care Scrutiny Panel (16 January 2024)	(pp 5 – 7)
Environment & Regeneration Committee (Special) (18 January 2024)	(pp 8 – 9)
Environment & Regeneration Committee (18 January 2024)	(pp 10 – 15)
Education & Communities Committee (23 January 2024)	(pp 16 – 20)
Local Police & Fire Scrutiny Panel (Special) (25 January 2024)	(pp 21 – 22)
Inverclyde Council (Special) (1 February 2024)	(pp 23 – 25)

<p>** Policy & Resources Committee (6 February 2024) ** Planning Board (7 February 2024) ** Local Review Body (7 February 2024) ** Local Police & Fire Scrutiny Panel (8 February 2024)</p>	
NEW BUSINESS	
<p>3. Statutory Review of Polling Scheme Report by Head of Legal, Democratic, Digital & Customer Services</p>	p
<p>4. Interim Monitoring Officer Arrangements Report by Chief Executive</p>	p
REMITTS FROM COMMITTEES	
<p>5. Management Rules for Museums and Libraries in Inverclyde – Remit from Education & Communities Committee Report by Head of Legal, Democratic, Digital & Customer Services</p>	p
<p>6. Elected Membership Representation on Town Board – Remit from the Environment & Regeneration Committee Report by Head of Legal, Democratic, Digital & Customer Services</p>	p
NOTICE OF MOTION	
<p>7. Literati Guide to Inverclyde and Spring Clean 2024 – Motion by Councillor McCluskey Report by Head of Legal, Democratic, Digital & Customer Services</p>	p
<p>The documentation relative to the following item has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information being that set out in the paragraphs of Part I of Schedule 7A of the Act as detailed in the minute of the relevant Committee, Sub-Committee or Board.</p>	
NEW BUSINESS	
<p>8. Business in the Appendix</p>	
<p>The reports are available publicly on the Council's website and the minute of the meeting will be submitted to the next standing meeting of the Inverclyde Council. The agenda for the meeting of the Inverclyde Council will be available publicly on the Council's website.</p> <p>Please note: this meeting may be recorded or live-streamed via YouTube and the Council's internet site, where it will be capable of repeated viewing. At the start of the meeting the Provost/Chair will confirm if all or part of the meeting is being recorded or live-streamed.</p> <p>You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during any recording or live-streaming will be retained in accordance with the Council's published policy, including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site or YouTube.</p>	

If you are participating in the meeting, you acknowledge that you may be filmed and that any information pertaining to you contained in the recording or live-stream of the meeting will be used for webcasting or training purposes and for the purpose of keeping historical records and making those records available to the public. In making this use of your information the Council is processing data which is necessary for the performance of a task carried out in the public interest. If you are asked to speak at the meeting then your submission to the committee will be captured as part of the recording or live-stream.

If you have any queries regarding this and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact the Information Governance team at dataprotection@inverclyde.gov.uk

Enquiries to – **Diane Sweeney** – Tel 01475 712147